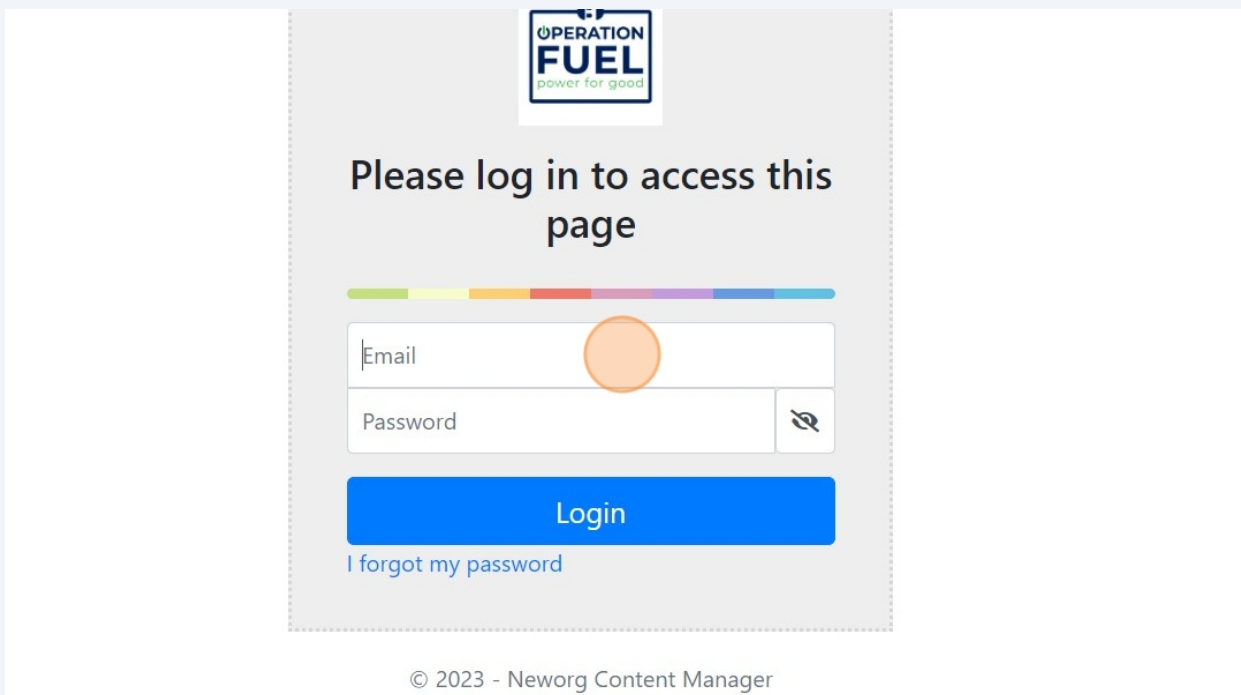


1 Navigate to <https://cm2gpct.neworg.com/v3?Pagenum=98>

2 Enter your Email address.



OPERATION  
**FUEL**  
power for good

Please log in to access this page

Email

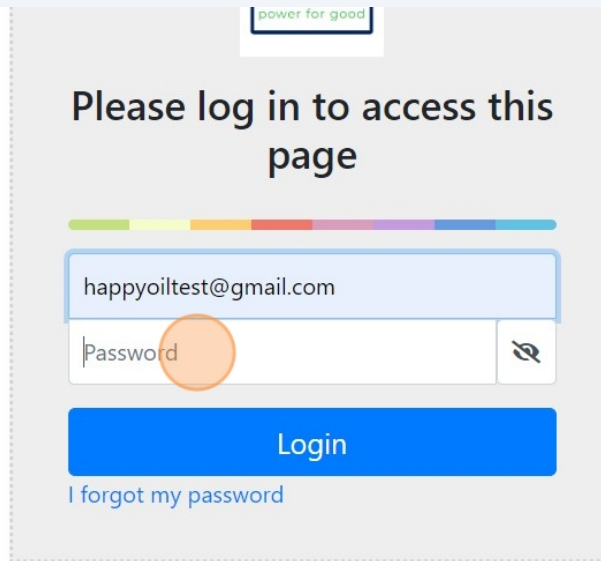
Password

Login

[I forgot my password](#)

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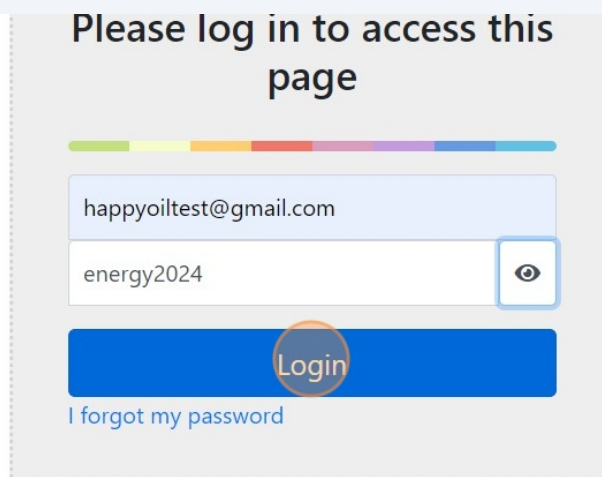
3 Enter your Password here.



A screenshot of a login page. At the top, there is a small logo that says "power for good". Below it, the text "Please log in to access this page" is centered. Underneath is a horizontal bar with a rainbow gradient. There are two input fields: the first contains the email address "happyoiltest@gmail.com", and the second is labeled "Password" and is highlighted with an orange circle. To the right of the password field is a small icon of an eye with a slash through it. Below the input fields is a blue button labeled "Login". At the bottom of the form area, there is a link that says "I forgot my password".

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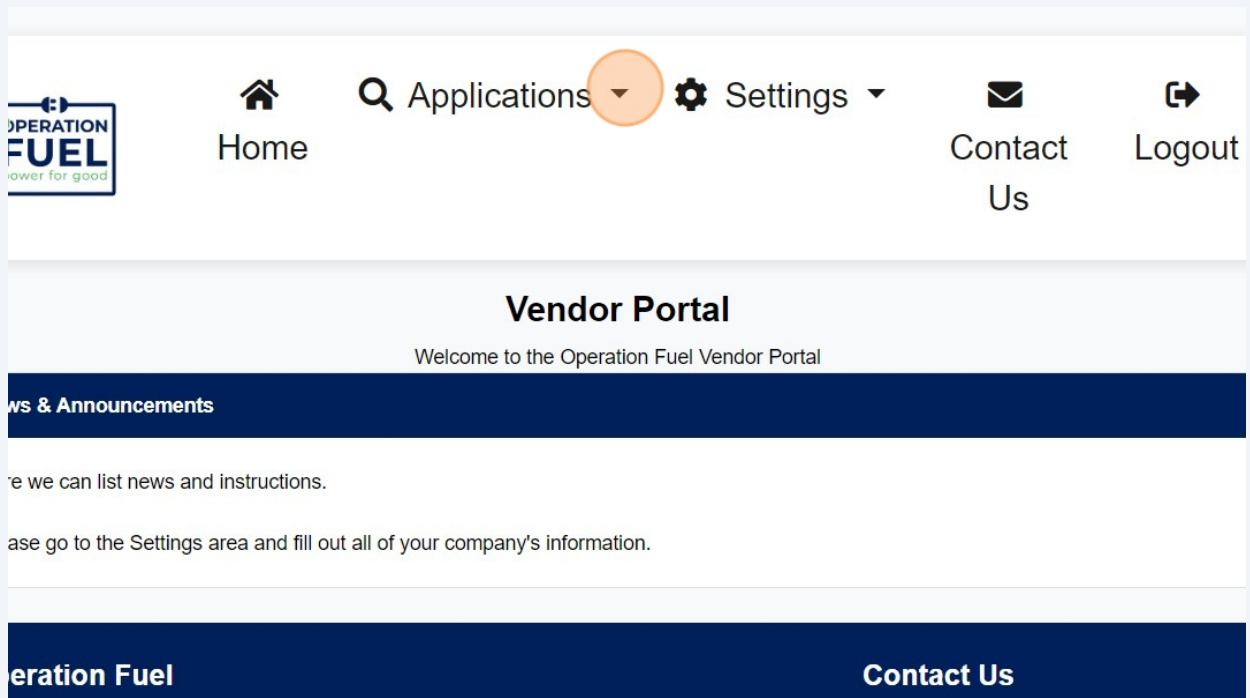
4 Click "Login"



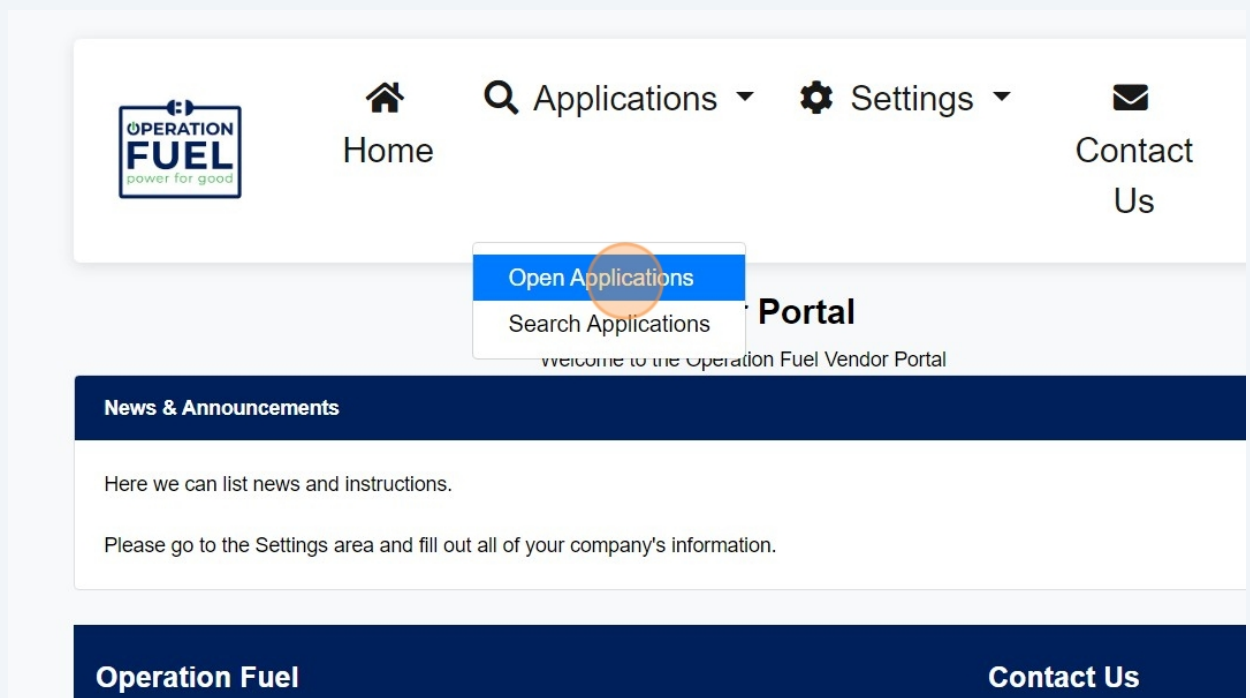
A screenshot of the same login page as in the previous step. The email field now contains "happyoiltest@gmail.com" and the password field contains "energy2024". The "Login" button is now highlighted with an orange circle. The "I forgot my password" link is still visible at the bottom of the form area.

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5 Click "Applications"





6 Click "Open Applications" Here you will see all your approved applications



7 Click "Upload Files"

Search:


| Client Information  | Account Holder First Name | Account Holder Last Name | Account Number | Delivery Limit \$ | Invoice   | Edit  |
|---|---------------------------|--------------------------|----------------|-------------------|---|---|
| Mary Joe Test,<br>123 Silver Ln,<br>2b, East<br>Hartford, CT<br>06118 | Mary                      | Joe Test                 | 0              | 500               |  |  |


**Contact Us**  
75 Charter Oak Avenue, Suite 2-240  
Hartford, CT 06106

8 Click the "Choose files" button.

Document Upload ×

Please, upload your Invoice

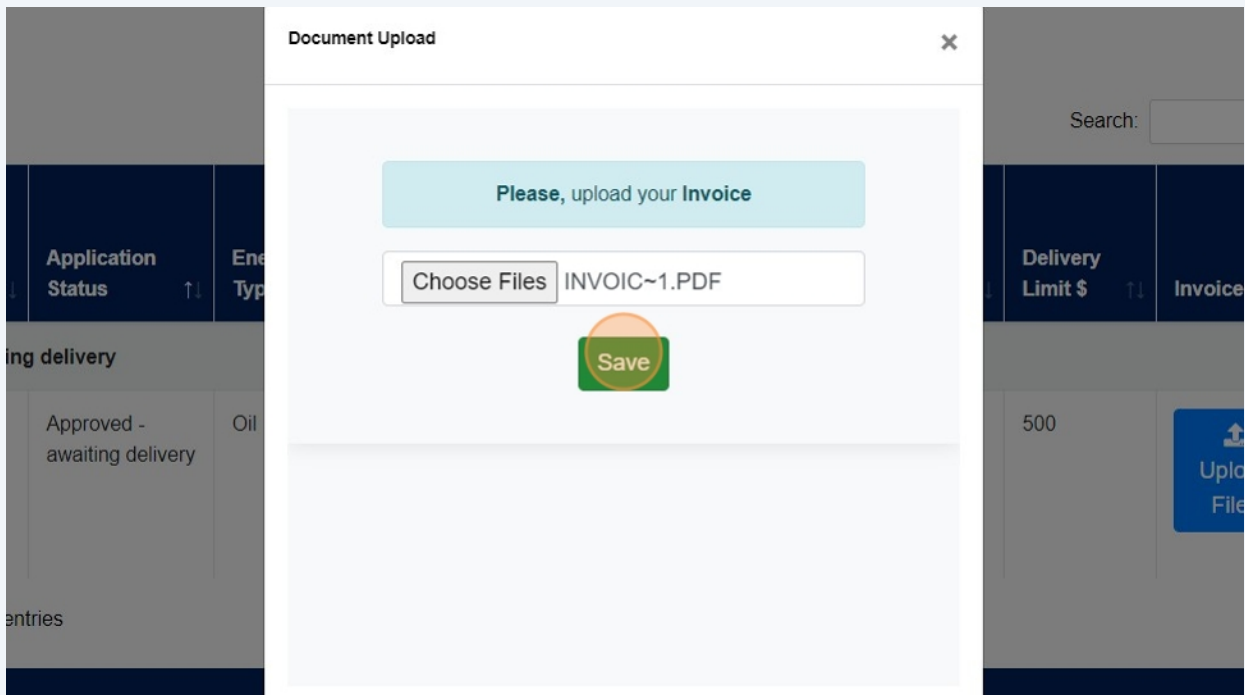
 No file chosen



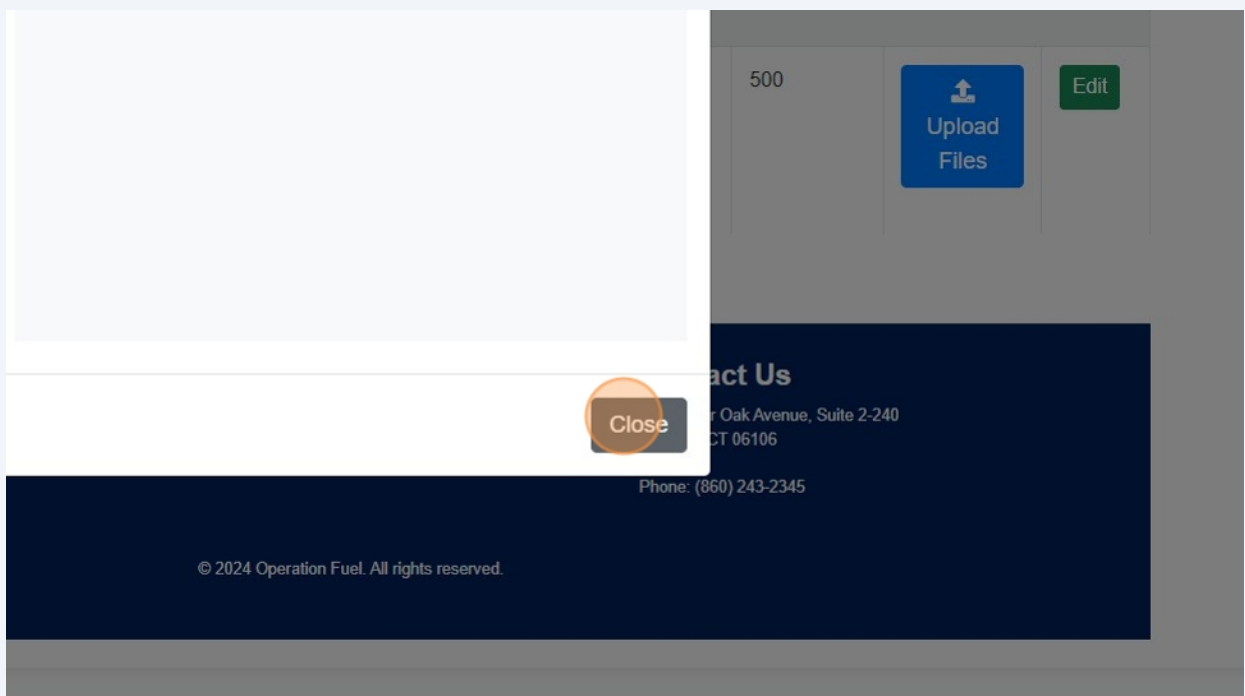
| Date      | Application Status           | Energy Type | Delivery Limit |
|-----------|------------------------------|-------------|----------------|
| 8/22/2024 | Approved - awaiting delivery | Oil         | 500            |

Showing 1 to 1 of 1 entries

9 After choosing your files Click "Save".



10 Click "Close"



11 Click "Edit". This is where you will enter your invoice details.

Search:

| Client Information ↑↓   | Account Holder First Name ↑↓ | Account Holder Last Name ↑↓ | Account Number ↑↓ | Delivery Limit \$ ↑↓ | Invoice ↑↓    | Edit ↑↓ |
|---|------------------------------|-----------------------------|-------------------|----------------------|---------------|---------|
| Mary Joe Test,<br>123 Silver Ln,<br>2b, East<br>Hartford, CT<br>06118 | Mary                         | Joe Test                    | 0                 | 500                  | ✓INVOIC~1.PDF |         |

**Contact Us**  
75 Charter Oak Avenue, Suite 2-240

12 Enter the "Unit Cost" field.

**OPERATION FUEL**  
power for good

Home H

| Date ↑↓                      | Application Status ↑↓        | Energy Type |
|------------------------------|------------------------------|-------------|
| Approved - awaiting delivery |                              |             |
| 8/22/2024                    | Approved - awaiting delivery | Oil         |

Delivery Date

Unit Cost

# of units

Delivered fuel total \$

Other Fees \$

13 Enter the "# of units" field.

The screenshot shows a form with a table on the left and input fields on the right. The table has columns for Date, Application Status, and Energy Type. The input fields are for Delivery Date, Unit Cost, # of units, Delivered fuel total \$, Other Fees \$, and Total Due \$. An orange circle highlights the '# of units' field.

| Date      | Application Status           | Energy Type |
|-----------|------------------------------|-------------|
| 8/22/2024 | Approved - awaiting delivery | Oil         |

Showing 1 to 1 of 1 entries

Delivery Date: 08/13/2024

Unit Cost: 5

# of units: 100

Delivered fuel total \$: 500

Other Fees \$: 0

Total Due \$: 500

14 Enter the "Delivered fuel total \$" field.

The screenshot shows a form with a table on the left and input fields on the right. The table has columns for Date, Application Status, and Energy Type. The input fields are for Unit Cost, # of units, Delivered fuel total \$, Other Fees \$, and Total Due \$. An orange circle highlights the 'Delivered fuel total \$' field.

| Date      | Application Status           | Energy Type |
|-----------|------------------------------|-------------|
| 8/22/2024 | Approved - awaiting delivery | Oil         |

Showing 1 to 1 of 1 entries

Unit Cost: 5

# of units: 100

Delivered fuel total \$: 500

Other Fees \$: 0

Total Due \$: 500

If total due is greater than delivery limit listed, please enter the delivery limit amount – e.g., if you delivered \$590 worth, but the limit from Operation Fuel is \$500, enter \$500 and the client is

15 Enter the "Other Fees \$" field. (If Applicable)

| Date                         | Application Status           | Energy Type |
|------------------------------|------------------------------|-------------|
| Approved - awaiting delivery |                              |             |
| 8/22/2024                    | Approved - awaiting delivery | Oil         |

Showing 1 to 1 of 1 entries

**Operation Fuel**  
Providing year-round energy assistance to Connecticut residents in need.

# of units  
100

Delivered fuel total \$  
500

Other Fees \$  
0

Total Due \$  
500

If total due is greater than delivery limit listed, please enter the delivery limit amount – e.g., if you delivered \$590 worth, but the limit from Operation Fuel is \$500, enter \$500 and the client is responsible for the remainder.

Update

16 Enter the "Total Due \$" field. (Should not be more than \$500)



## 17 Click "Update"

ing delivery

Approved - awaiting delivery

Oil

Delivered fuel total \$

Other Fees \$

Total Due \$

If total due is greater than delivery limit listed, please enter the delivery limit amount – e.g., if you delivered \$590 worth, but the limit from Operation Fuel is \$500, enter \$500 and the client is responsible for the remainder.

[Update](#)

0

✓INVOIC~1.PD

act Us

for Oak Avenue, Suite 2-240  
CT 06106

(60) 243-2345

## 18 Click "Logout"

ie [🔍 Applications](#) [⚙️ Settings](#) [✉️ Contact Us](#) [🚪 Logout](#)

### Open Applications

Search:

| ent<br>ormation | Account<br>Holder First<br>Name | Account<br>Holder Last<br>Name | Account<br>Number | Delivery<br>Limit \$ | Invoice | Edit |
|-----------------|---------------------------------|--------------------------------|-------------------|----------------------|---------|------|
|                 |                                 |                                |                   |                      |         |      |

No data available in table